

**LOWER ALLEN TOWNSHIP
BOARD OF COMMISSIONERS**

REGULAR MEETING

October 27, 2025

6:00 PM

AGENDA

1. Call to Order by President Caron. Proof of Publication.

Notice: After the October 20, 2025 Budget Workshop meeting adjourned, the Board of Commissioners entered Executive Session to discuss 2026 salaries and benefits as indicated on the meeting agenda. No action was taken.

2. A Moment of Silence and the Pledge of Allegiance.

3. Approval of Meeting Minutes: Regular Meeting of September 22, 2025

4. PRESENTATIONS:

- a. Trinity High School Student Update – Kate Warner and Quinn Smith, seniors and School Captains.
- b. Cedar Cliff High School Student Update – Kaori Wolfe, senior.
- c. Shiremanstown Borough Fire Services – John Getz, Borough Council President

5. Audience Participation: Any item on the agenda or any business pertinent to the Township. We ask that all attendees sign in and those speaking must state their name and address for the record. Please limit discussions to five (5) minutes per person.

6. CONSENT AGENDA

Any Commissioner, staff member, or anyone in attendance who would like to have an item on the Consent Agenda removed for further discussion can request so now. Is there a request for the removal of an item(s) on the Consent Agenda?

Accept motion to approve the items on the Consent Agenda, which are listed as follows:

- a. Monthly Director Reports for Community & Economic Development, Finance, Public Works, and Public Safety for September 2025.
- b. Tax Collector's Monthly Report for September 2025.
- c. Check Register of October 20, 2025, in the amount of \$62,613.64.

- d. Check Register of October 24, 2025, in the amount of \$466,579.24.

7. PRESIDENT CARON

- a. Any agenda item(s) from the President.

8. HUMAN RESOURCES

- a. No agenda items.

9. PUBLIC SAFETY

- a. Discussion and possible action: Approving an internal equity adjustment pay raise for Jake Meyer, Paramedic in the EMS Department.
- b. Discussion and possible action: Approving the Eligibility List for Police Officer submitted by the Civil Service Commission on October 22, 2025.
- c. Discussion and possible action: Approving the conditional hiring of Solomon-Michael Alexander as a Police Officer based upon the Civil Service Commission's Eligibility List established on October 22, 2025.
- d. Discussion and possible action: Approving the conditional hiring of Derek Reitz, as a Police Officer based upon the Civil Service Commission's Eligibility List established on October 22, 2025.

10. COMMUNITY AND ECONOMIC DEVELOPMENT

- a. Zoning Hearing Board Update.
- b. Discussion and possible action: Accepting a 90-day extension for SLD #2025-04 Liberty Forge Preliminary Subdivision and Land Development Plan.
- c. Discussion and possible action: Approving financial security release request #1 in the amount of \$9,910.88 (from \$9,910.88 to \$0) for SLD #2023-03 Interstate Towing Final Land Development Plan.

11. PUBLIC WORKS

- a. No agenda items.

12. FINANCE

- a. Discussion and possible action: 2026 Budget.

13. MANAGER

- a. Discussion and possible action: Signing a letter of support in favor of the West Shore School District's application to the Redevelopment Assistance Capital Program (RACP) which requests \$2M in funding for Phase 2 of the Red Land High School Athletic Fields Project, part of the District's overall Campus Improvement Plan. The new athletic fields/facilities planned at Red Land may help provide relief to Cedar Cliff's field/facility usage and reduce related traffic in the area.
- b. Discussion: 2026 Fee Schedule.

14. COMMISSIONERS REPORTS

15. UPCOMING MEETINGS

- Monday, November 3, 2025 Budget Workshop (*if needed*)
- Monday, November 10, 2025 Regular Meeting

16. EXECUTIVE SESSION

- a. 2026 Salaries.

17. ADJOURN